



Nancy J. Teff CPA, PC
 Certified Public Accountant

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Tax Return Worksheet-A Personal Data

Client Information:			
Name		Social Security #	
Spouse		Social Security #	
Address			
Phone			
Fax			
E-mail			
City			
State			
Zip Code			
Fax			

Dependents:			
Name	Social Security #	Date of Birth	Day Care Amt

Filing Status: Married Single Head of Household

Daycare for Dependents: (I also need this information if you have employer paid dependent care)			
Where: Name and Address	Social Security #	Or EIN	Amount Paid

IRA/ROTH IRA Information:		
Did you/will you make an IRA or Roth IRA contribution?	Taxpayer	Spouse
For 2003—the maximum amount is \$3,000, \$3,500 if over age 50		

Attach additional worksheets if you need more space